

CHAMPIONSHIP ROTATION POLICY

Policy number	NPC-004	Version	1.1
Policy Group	National Programs Committee	Recommended by the National Programs Committee	22 January 2020
Drafted by	Ian Landy, Jacky Patrick, Liz Yuen & Michael Grant	Approved by the Board Reviewed by the Board	18 February 2020 1 July 2022
Responsible person	Executive Officer	Scheduled review date	December 2024

INTRODUCTION

School Sport Australia firmly believes that the rotation of the hosting of championships is integral to the delivery of the competitions in maintaining our point of difference to State and National Sporting Organisations (NSO) as rotation presents education opportunities and equity of opportunity.

Rotation is influenced by a number of factors including:

- the education opportunities for students and officials
- host Member Bodies participating in the championship
- balance of workload
- facilities available in the states/territories
- cost of participation
- equity of opportunity.

PURPOSE

The purpose of this policy is to ensure that School Sport Australia Championships rotate around the participating Member Bodies in an organised manner whilst acknowledging not all participating members bodies may be in a position to host School Sport Australia Championships.

POLICY

Member Bodies will host SSA Championships in all sports whilst recognising the following factors as key to the obligation:

- The member body be involved in the sport and age group.
- The member body have the required minimum facilities.
- The member body be able to present the championship at a reasonable cost to participants with particular reference to venues and transport.
- The member body have a balance of championships from year to year.
- The member body have a balance of scheduling of championships within the calendar year.
- The policy can allow a two (2) year rotation of a championship hosting if agreed by the National Programs Committee (NPC) the year preceding the championship.
- A Memorandum of Understanding with an NSO can influence the rotation of championships and the venue, only if agreed by the NPC.

AUTHORISATION

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Signature of Chairperson of National Programs Committee

CHAMPIONSHIP ROTATION PROCEDURES

Procedure number	NPC-004	Version	1.1
Drafted by	Ian Landy, Jacky Patrick, Liz Yuen & Michael Grant	Approved by Executive Officer	1 July 2022
Responsible person	Executive Officer	Scheduled review date	December 2024

RESPONSIBILITIES

It shall be the responsibility of the Executive Officer to implement this policy and monitor its effects.

PROCESSES

Process

- A roster will be devised for 5 years in advance, updated each year to maintain a 5-year plan.
- The roster will be confirmed each year at the first meeting of the NPC.
- Any adjustment to the roster must be done in consultation with the NPC.
- The SSA Executive Officer and the relevant National Sport Advisor (NSA) are to be informed immediately of the decision.
- The SSA Executive Officer is to inform the Board of any

Inability to fulfil hosting responsibilities

Should a Member Body be unable to fulfil their allocated hosting responsibility, the following process is to occur.

1. The Executive Officer is to inform the Board of any changes required to the roster.
2. The Member Body allocated for the following year is to be requested by the Executive Officer to consider hosting the Championship.
3. If the following year's host is also unable to host the Championship the Championship is to be offered to all other Member Bodies.
4. If no other Member Body can host the Championship, then there will be no Championship that year.
5. The original host Member Body is bound to host the Championship the following year.

Note: If the Championship is co-hosted with an NSO then the NSO must be kept aware of all communication.

ATTACHMENTS

- Nil

RELATED DOCUMENTS

- Nil

AUTHORISATION

A handwritten signature in blue ink, appearing to read 'Phil Rees', is positioned above the signature line.

Signature of Executive Officer: